



Wanstead and Woodford Migrant Support is Looking for Trustees

About us

Wanstead and Woodford Migrant Support (WWMS) is a small Christian charity based in North East London. We seek to live out Jesus' teaching to "love your neighbour as yourself" through the advice and support that we give to asylum seekers, refugees and other migrants.

Our mission is to empower migrants so that they can achieve their life goals. WWMS provides specialist immigration advice and is developing its housing and holistic support services. We are about to recruit our first paid member of staff and are establishing active links with local partners. We hold coffee mornings and have just undertaken our first lobbying work. We have committed volunteers who want to become more involved.

We are looking for passionate people to support our Chief Executive in meeting the increasing demands of the organization and to build long-term sustainability.

Responsibilities of the Trustee Board

- Ensuring that the organisation pursues its stated charitable purpose, as defined in its governing document, by developing and agreeing a long-term strategy
- Ensuring that the organisation complies with its governing constitution and charity law
- Ensuring that the organisation applies its resources exclusively in pursuance of its charitable purpose for the benefit of its service users
- Safeguarding the good name and values of the organisation
- Ensuring the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensuring the financial stability of the organisation

What we are looking for

- Commitment to the organisation
- A willingness to devote the necessary time and effort
- Good, independent judgement
- A willingness to speak your mind
- An understanding and acceptance of the legal duties, responsibilities and liabilities of trusteeship, or willingness to learn about these
- An ability to work effectively as a member of a team

The Board of Trustees particularly welcomes individuals with skills and experience in any of the following areas, whilst encouraging those who are interested in developing these skills:

- Human Resources
- Operational legal knowledge
- Volunteer management
- Fundraising
- Advice provision
- Monitoring and Evaluation
- Digital content and impact

- IT (including Microsoft 365)

Previous experience as a trustee is not a requirement.

What you'll gain

- The opportunity to create meaningful, lasting change in people's lives
- Build new skills and grow your experience
- Play an active role in our advice and community work
- Develop leadership skills and gain experience at board level

Role details

- This is a voluntary position
- The Board meets at least four times per year
- Most board meetings are held remotely
- You will be able to commit an additional 2 hours per week
- Reasonable expenses will be covered
- An induction will be provided and training will be offered

WWMS is fully committed to equality of opportunity and we welcome applications from all those with a genuine interest in the role. Whilst we particularly encourage interest from those with lived experience similar to those of our beneficiaries, we also recognize the important role that others can play at board level.

How to apply

You can find the recruitment pack [here](#). If you wish to discuss the role or the organization informally, please contact Andrew at contact@wwms.org.uk

If you are ready to apply, please use the link below to complete the short online application form: <https://forms.office.com/e/aympuXMmWh>

The closing deadline is Monday 29 June. Interviews will take place between 8 and 11 July. We will be recruiting again in early 2027, so do feel free to contact us after these dates.

All successful applicants will be subject to DBS checks.